



Ref.: ACEM/IQAC/MoM/AY: 2025-26/Sem-II

Date: 08.11.2025

Minutes of the Meeting (MoM)

The Internal Quality Assurance Cell meeting was conducted on 8th November 2025 (Saturday) at 11:00 AM in the Conference Hall (Room No. 110).

Agenda of the meeting:

Agenda of the meeting is as follows:

1. Welcoming IQAC members
2. Review of Action taken report on the previous IQAC meeting held on 12.07.2025
3. Quality Initiatives
4. Curricular Aspects
5. Teaching – Learning & Evaluation
6. Research, Innovation & Extension
7. Infrastructure and Learning Resources
8. Student Support & Progression
9. Governance, Leadership and Management
10. Any other item with the permission of the chair.

**Members Present:**

The following members attended the meeting:

S. No.	Name of the Member	Designation	Role
1.	Dr. Rayudu Peyyala	Principal, A.C.E.M.	Chairman
2.	Dr. K. V. Vara Prasad	Prof. & Head, Dept. of E.C.E, A.C.E.M.	Member
3.	Dr. K. Lakshmaiah	Assoc. Prof. & Head, Dept. of C.S.E, A.C.E.M.	Member
4.	Dr. R. Mahammad Shafi	Prof. & Head, Dept. of A.I. & D.S, A.C.E.M.	Member
5.	Dr. M. Roshini	Assoc. Prof. & Head, Dept. of C.A.I, A.C.E.M.	Member
6.	Dr. T. Amaranadha Reddy	Prof. & Head, Dept. of H&S, A.C.E.M.	Member
7.	Sri. C. Manoj Kumar	Asst. Prof. in E.C.E, T & P Officer, A.C.E.M.	Member
8.	Dr. S. Ramalinga Reddy	Management Nominee: Director – A.C.E.M.	Member
9.	Sri. B. Chandra Shekar	Administrative Officer, A.C.E.M.	Member
10.	Sri. Ch. Ram Babu	Local Society Member: Director, GramVikas Sanstha, Madanapalle.	Member
11.	Ms. L. Reddy Sivani	Student – Girl: III ECE (238P1A0497).	Member
12.	Ms. S. Nischitha (138P1A0527)	Alumni: Team Leader, AMZ Client Commerceiq, Bangaluru.	Member
13.	Sri. N. Mallikarjuna Reddy	Industrialist: Center Manager, Quest Global, Marathalli, Bangaluru.	Member
14.	Sri. B. Sreekanth	Asst. Professor, Dept. of C.S.E, A.C.E.M.	Asst. Co-ordinator
15.	Dr. S. Muni Rathnam	Dean-IQAC, Prof. in E.C.E, A.C.E.M.	Co-ordinator

**Members Absent: -**

S. No.	Name of the Member	Designation	Role
1.	Dr. S. Vinay Kumar	Assoc. Prof. & Head, Dept. of C.E, A.C.E.M.	Member
2.	Dr. M. Ram Prasad Reddy	Prof. & Head, Dept. of E.E.E, A.C.E.M.	Member
3.	Dr. C. Sivarami Reddy	Prof., Dept. of H&S, CoE, A.C.E.M.	Member
4.	Mr. G. Bhavesh	Student – Boy: III CSE (238P1A0512).	Member

Item – 1: Welcoming I.Q.A.C. members

Aditya College of Engineering Principal and IQAC Chairman warmly welcomed all members at the start of the meeting. Following the welcome address, members introduced themselves, creating a cordial and collaborative atmosphere for the discussions.

Item -2: Review of Action taken report on the previous IQAC meeting held on 12.07.2025

The committee reviewed the Action Taken Report presented by the Dean-IQAC on the resolutions of the previous meeting. Members appreciated the timely initiatives and follow-up actions taken by the IQAC and commended its continued commitment to improving the institution's academic and administrative quality.

Item -3: Quality Initiatives

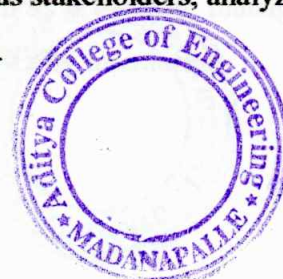
The committee deliberated on the following quality enhancement initiatives:

- Strengthening institutional R&D activities to promote NIRF-oriented academic research and improve research output.
- Organizing a Faculty Development Program on “Comprehensive Documentation Strategies for NBA” to enhance quality assurance practices and accreditation preparedness.
- Initiating systematic documentation and data collection for the preparation of the Annual Quality Assurance Report (AQAR) for the academic year 2025-26.

Item -4: Curricular Aspects

The committee reviewed the curricular planning and quality assurance measures for the Academic Year 2025–26, Semester II, and adopted the following resolutions:

- The committee reviewed the courses offered under the Choice Based Credit System (CBCS) and elective courses for the Academic Year 2025–26, Semester II.
- It was resolved to review and finalize the academic calendars at both the college and department levels, incorporating quality assurance activities for the Academic Year 2025–26, Semester II.
- It was decided to collect curriculum feedback from various stakeholders, analyze the responses, and upload the action taken report on the college website.





Item -5: Teaching – Learning & Evaluation

The committee reviewed matters related to teaching–learning processes and evaluation, and adopted the following resolutions:

- It was approved to categorize courses into Difficult, Moderate, and Easy, as submitted by the HoDs, for effective result analysis.
- It was recommended to strengthen the student mentoring system by enhancing mentor–mentee interactions to better address academic and personal concerns.
- It was resolved to conduct the Students’ Satisfaction Survey for the academic year 2025–26 as per the format prescribed by the National Assessment and Accreditation Council, and to submit the consolidated report in the next meeting for review.

Item -6: Research, Innovation & Extension

To strengthen research, innovation, and extension activities, the committee advised the HoDs to effectively implement the following resolutions:

- It was resolved that faculty members shall submit research proposals to funding agencies whenever relevant calls are announced.
- It was decided to encourage faculty and students to undertake patent filing and publish quality research papers.
- It was resolved to effectively utilize MoUs with industry and academic institutions by organizing more collaborative activities.
- It was recommended that the Institution's Innovation Council, Entrepreneurship Development Cell, and R&D Cell conduct awareness programmes to nurture innovative ideas and transform them into prototypes and projects.
- It was resolved to conduct at least two outreach programmes during the semester through the National Service Scheme Cell.
- It was approved to implement micro and mini projects in all applicable courses.
- It was resolved to encourage publication of outcomes from B.Tech projects in reputed journals and conference proceedings.

Item -7: Infrastructure and Learning Resources

The committee reviewed the existing teaching–learning resources and resolved to strengthen their effective utilization through the following measures:

- It was recommended that ICT tools be effectively integrated into the teaching–learning process to enhance classroom delivery and student engagement.
- It was resolved to continue the use of Google Classroom as a learning management platform for effective content delivery, assignments, and student–faculty interaction.





- It was decided to promote wider implementation of student-centric learning methods such as Think–Pair–Share, Fishbowl discussions, Flipped Classroom, Experiential Learning, and Project-Based Learning to improve student engagement and learning outcomes.
- It was resolved to encourage greater student enrollment in NPTEL certification courses to enhance subject knowledge, skill development, and employability.

Item -8: Student Support & Progression

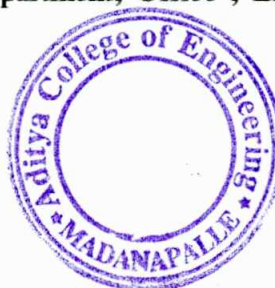
The committee reviewed the student support, training, and progression activities and proposed the following resolutions:

- It was recommended that the Training and Placement Officer plan internal and external training programmes for II and III Year students and organize placement drives for final-year students to enhance employability and placement outcomes.
- It was resolved to conduct more career guidance programmes and alumni interaction sessions to create job awareness among students and provide greater industry exposure, networking opportunities, and career support.
- It was decided that each department shall prepare a newsletter and technical magazine once every six months. It was further resolved to publish a college-level newsletter every six months and upload the same on the college website to highlight academic achievements, student activities, faculty contributions, and institutional developments.

Item -9: Governance, Leadership and Management

The committee reviewed matters relating to governance, leadership, and quality management and adopted the following resolutions:

- It was resolved that HoDs shall plan and organize Faculty Development Programmes for teaching staff and Skill Upgradation Programmes for non-teaching staff.
- It was recommended that each department plan and conduct at least one quality initiative and one collaborative activity during the semester.
- The Dean–IQAC presented the report of the internal academic and administrative audits, which was reviewed by the committee and also explained the plan for conducting internal and external academic audits to strengthen quality in the teaching–learning process.
- It was decided to conduct the internal academic audit for the Engineering Departments from 20.11.2025 to 22.11.2025 and for the H&S Department from 12.01.2026 to 17.01.2026. It was further resolved to conduct the external academic audit for the Engineering Departments from 13.04.2026 to 18.04.2026 and for the H&S Department, Office, Exam Section etc., from 08.06.2026 to 13.06.2026.



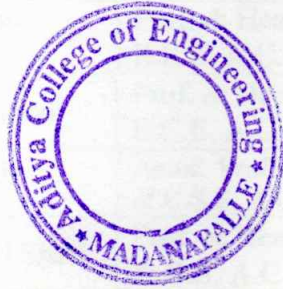


Item -10: Any other item with the permission of the chair

Recommendations: Nil

Finally, Dr. S. Muni Rathnam proposed the vote of thanks and expressed sincere gratitude to all committee members for their valuable suggestions, rich experience, and continued support in furthering the mission of IQAC and making the meeting successful.

It was decided that the next IQAC meeting shall be held in June 2026.



Principal & Chairman – I.Q.A.C.
Principal
Aditya College of Engineering
Madanapalle-517 325

**I.Q.A.C. Meeting****Attendance**

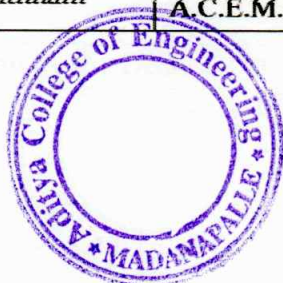
Academic Year & Sem: 2025-26 & II

Date of Meeting: 08.11.2025.

Total Number of Committee Members : 19

Number of Committee Members attended the Meeting : 15

S. No.	Name of the Member	Designation	Role	Signature
1.	Dr. Rayudu Peyyala	Principal, A.C.E.M.	Chairman	
2.	Dr. S. Vinay Kumar	Assoc. Prof. & Head, Dept. of C.E, A.C.E.M.	Member	← ABSENT →
3.	Dr. M. Ram Prasad Reddy	Prof. & Head, Dept. of E.E.E, A.C.E.M.	Member	← ABSENT →
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Principal & Chairman – I.Q.A.C.

Principal
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I.Q.A.C. Meeting

Photos

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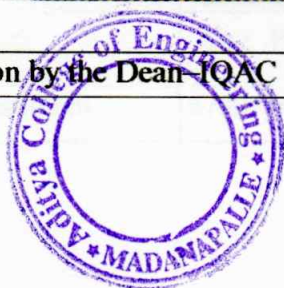
Welcome address by the Principal Dr. Rayudu Peyyala



Presentation by the Dean-IQAC followed by discussion among the members



Presentation by the Dean-IQAC followed by discussion among the members



Principal & Chairman - I.Q.A.C.

Principal

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