



ADITYA COLLEGE OF ENGINEERING

(UGC-Autonomous Institution)

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)

Madanapalle -517325, Annamayya Dist., A.P. www.acem.ac.in



OBC CELL



OBC Cell

**CONSTITUTION, CIRCULARS AND MINUTES OF
THE MEETING FOR THE ACADEMIC YEAR 2025-26**



ADITYA COLLEGE OF ENGINEERING
Punganur Road, Valasapalle (Post), Madanapalle, Annamayya (Dist.,) – 517325
(An Autonomous Institution)

Ref.: ACEM/Office/Constitutions/AY:2025-26/01

Date: 21.06.2025

CIRCULAR

All Heads of Departments (HoDs) are hereby requested to **nominate faculty members and students** for the **reconstitution of various Cells, Committees, and Clubs** for the **Academic Year 2025–26**, in accordance with the compositions enclosed.

The nominations are to be **submitted to the office on or before 24.06.2025**.


PRINCIPAL

Aditya College of Engineering
Madanapalle - 517325

Copy to:

- Director for kind consideration
- Deans – Academics and IQAC
- All HoDs
- Convener of the Cell/Committee/Club



ADITYA COLLEGE OF ENGINEERING

Punganur Road, Valasapalle (Post), Madanapalle, Annamayya (Dist.), - 517326

(An Autonomous Institution)

Ref.: ACEM/Office order/Constitution/ AY: 2025-26/ SEM-I/13

Date: 26.06.25

****OFFICE ORDER****

Subject: Constitution of OBC Cell- Academic Year 2025–26-Reg.

The OBC Cell has been constituted with the following members, comprising faculty and students from various departments. The composition of the OBC Cell is as follows:

S. No.	Name of the Member	Designation	Role
1.	Dr. K. Lakshmaiah	Associate Professor and HoD	Convener
2.	Mr. B. Krishna moorthy	Associate Professor, Dept. of C.E.	Member
3.	Mrs. J. Praveena	Assistant Professor, Dept. of E.E.E.	Member
4.	Mr. J. Pradeep	Assistant Professor, Dept. of E.C.E.	Member
5.	Mr. P. Jagadeesh	Assistant Professor, Dept. of AI&DS	Member
6.	Mr. D. Siva Theja	Assistant Professor, Dept. of CAI	Member
7.	Dr. S. Asif Aleesha	Associate Professor, Dept. of H & S	Member
8.	Mr. Mohan	Student III Year, Dept. of C.E.	Member
9.	Mr. K. Prashanth	Student II Year, Dept. of E.C.E.	Member
10.	Mr. T. Viswanath	Student III Year, Dept. of E.E.E.	Member
11.	Mr. A. Nanda Kishore	Student III Year, Dept. of C.S.E.	Member
12.	Mr.S. Mohammed Saif	Student III Year, Dept. of C.S.E. (A.I.)	Member
13.	Mis J. Sandhya Rani	Student I Year, Dept. of AI&DS	Member

Objectives:

1. To promote educational, social, and economic advancement of students, staff, and individuals belonging to the Other Backward Classes
2. To ensure proper implementation of reservation policies and welfare schemes meant for OBCs as per the Government of India and State Government guidelines.
3. To spread awareness among OBC students and employees about various scholarships, fellowships, and other welfare programs available to them.
4. To serve as a platform for addressing grievances and complaints related to OBC-related issues, such as non-implementation of reservation or discrimination.
5. To create an inclusive environment by preventing discrimination against members of OBC communities in admission, recruitment, and workplace practices.



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Functions:

1. Organizes orientation sessions to inform OBC members about educational and employment opportunities.
2. Provides guidance and support to OBC students for applying to various government-funded scholarships, fellowships, and financial support programs.
3. Monitors the progress of OBC students and employees and evaluates the effectiveness of welfare schemes.
4. Maintains and updates data related to OBC students, staff, and beneficiaries and submits reports to higher authorities or government bodies.
5. Acts as a liaison between the institution and government agencies (like the Ministry of Social Justice and Empowerment) for the smooth implementation of OBC welfare programs.

The Convener of the OBC Cell is authorized to conduct at least one meeting per semester to fulfill its objectives, organize activities, prepare the Minutes of the Meeting, and compile the Action Taken Report (ATR).

Copy to:

Director for kind consideration
Deans – Academics and IQAC
All HoDs
Convener of the OBC Cell

PRINCIPAL

Aditya College of Engineering
Madanapalle - 517326



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Ref.: ACEM/OBC Cell/AY: 2025-26/Sem I/01

Date: 01.07.2025

CIRCULAR

All the members of OBC Cell are hereby informed to attend the meeting on 02.07.2025 at 11.00 AM. The agenda of the meeting are

1. Welcome the all members of OBC Cell.
2. Discussion on Minutes of previous meeting.
3. Discussion on facilitating OBC students to apply for government scholarships, fellowships, and other welfare schemes.
4. Review of progress in scholarship disbursement and student support.
5. Any other item with Permission of Chair.

Circular to:

All the Members of OBC Cell

Convener of OBC Cell
Head of the Department
Computer Science & Engineering
Aditya College of Engineering
MADANAPALLE - 517 325 A.P.



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OBC Cell - Minutes of Meeting (MoM)

Academic Year: 2025-26 & Sem - I

The OBC Cell meeting of Aditya College of Engineering Madanapalle was conducted in the OBC Cell at 11.00 AM on 02.07.2025.

Agenda of the meeting:

The agenda of the meeting is as follows:

1. Welcome the all members of OBC Cell.
2. Discussion on Minutes of previous meeting.
3. Discussion on facilitating OBC students to apply for government scholarships, fellowships, and other welfare schemes.
4. Review of progress in scholarship disbursement and student support.
5. Any other item with Permission of Chair.

Members Present:

The following members attended the meeting:

S. No.	Name of the Member	Designation	Role
1.	Dr. K. Lakshmaiah	Associate Professor and HoD	Convener
2.	Mr. B. Krishna moorthy	Associate Professor, Dept. of C.E.	Member
3.	Mrs. J. Praveena	Assistant Professor, Dept. of E.E.E.	Member
4.	Mr. J. Pradeep	Assistant Professor, Dept. of E.C.E.	Member
5.	Mr. P. Jagadeesh	Assistant Professor, Dept. of C.S.E.	Member
6.	Mr. D. Siva Theja	Assistant Professor, Dept. of E.E.E.	Member
7.	Dr. S. Asif Aleesha	Associate Professor, Dept. of H & S	Member
8.	Mr. Mohan	Student III Year, Dept. of C.E.	Member
9.	Mr. K. Prashanth	Student II Year, Dept. of E.C.E.	Member
10.	Mr. T. Viswanath	Student III Year, Dept. of E.E.E.	Member
11.	Mr. A. Nanda Kishore	Student III Year, Dept. of C.S.E.	Member
12.	Mr.S. Mohammed Saif	Student III Year, Dept. of C.S.E. (A.I.)	Member
13.	Mis J. Sandhya Rani	Student I Year, Dept. of AI&DS	Member

Members Absent: Nil



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1. Welcome Address:

The Convener welcomed all the members of the OBC Cell and initiated the meeting by appreciating the efforts made towards supporting OBC students through various welfare initiatives.

2. Discussion on Minutes of previous meeting:

The Minutes of the previous meeting were reviewed and confirmed by the members. The action taken on the previous decisions was found to be satisfactory.

3. Facilitation of Scholarship and Welfare Scheme Applications:

The members discussed strategies to assist OBC students in applying for government scholarships, fellowships, and welfare schemes. It was decided to display detailed information on scholarships and application procedures on the institutional website and notice boards.

4. Review of Scholarship Disbursal and Student Support:

The committee reviewed the progress of scholarship disbursal for the current academic year. It was observed that the majority of eligible students had received their scholarships, while a few applications were pending due to document verification delays. The Convener advised prompt follow-up with the concerned authorities to ensure timely processing.

5. Any Other Item:

No additional items were raised for discussion. The Convener appreciated the active participation of all members.

Conclusion:

The meeting concluded with a vote of thanks proposed by the Convener, expressing gratitude to the Chairperson and members for their valuable inputs and cooperation.

Members Present

Academic Year: 2025-26 & Sem I

Date of Meeting: 02.07.2025

Total Number of Committee Members : 13

Number of Committee Members attended the Meeting: 13

S. No.	Name of the Member	Designation	Role	Signature
1.	Dr K Lakshmaiah	Associate Professor and HoD	Convener	
2.	Mr B. Krishna moorthy	Associate Professor	Member	
3.	Mrs.J.Praveena	Assistant Professor	Member	
4.	Mr J.Pradeep	Assistant Professor	Member	
5.	Mr.P.Jagadeesh	Assistant Professor	Member	
6.	Mr. D.Siva Theja	Assistant Professor	Member	
7.	Dr. S. Asif Aleesha	Associate Professor	Member	
8.	Mr. Mohan	Student III Year CE Dept.	Member	
9.	Mr. K.Prashanth	Student II Year ECE Dept.	Member	
10.	Mr. T.Viswanath	Student III Year EEE Dept.	Member	
11.	Mr. A. Nanda Kishore	Student III Year CSE Dept.	Member	
12.	Mr.S. Mohammed Saif	Student III Year CAI Dept.	Member	
13.	Mis J.Sandhya Rani	Student I Year AI&DS Dept.	Member	



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Photos



OBC Members attended the meeting



Discussion between OBC Cell members


Convener of OBC Cell

Head of the Department
Computer Science & Engineering
Aditya College of Engineering
MADANAPALLE - 517 325 A.