



ADITYA COLLEGE OF ENGINEERING

(UGC-Autonomous Institution & Accredited by NAAC with A+ Grade)

(Approved by AICTE, New Delhi & Affiliated to JNTUA, Anantapuramu)

Ref: ACEM / 2024-25 / 03

Date: 21.08.2024

Memorandum of Understanding (MoU)

Between

ADITYA COLLEGE OF ENGINEERING MADANAPALLE(ACEM)

and

TAKEOFF EDU Group, Tirupati

This Memorandum of Understanding (Hereinafter referred as MOU) is made on this date:

21.08.2024, by and between:

1. ADITYA COLLEGE OF ENGINEERING MADANAPALLE(ACEM)

And

2. TAKEOFF EDU Group having its office at 1st Floor, 1-5-558, 2nd St, Balaji Colony, Tirupati, Andhra Pradesh 517502 <https://takeoffprojects.com/>

ADITYA COLLEGE OF ENGINEERING MADANAPALLE and **TAKEOFF EDU Group, Tirupati** are hereinafter together referred as "Parties" and individually as "Party". Whereas, **Takeoff Edu Group** is a non-profit organization with multiple programs, in providing technical excellence to Academic Institutions, Industries, and Researchers.

Whereas, Institution is a premier institution with the following details:

Established (year):	2009
Recognition, ranking:	ACCREDITED by NAAC with "A+" Grade, AUTONOMOUS Status by UGC
Vision:	To impart quality in engineering education to meet the technological advances and industrial requirements with global standards.

S. Parashuram Reddy
Director
Aditya College of Engineering
Madanapalle-517 325.

Valasapalle (P), **MADANAPALLE-517325**, Annamayya District, A.P

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And whereas, the Parties seek to collaborate with each other to mutually complement their synergies and to jointly work on building capacity of learners through one or more of the programs managed by Takeoff Edu Group.

Now therefore, this **Memorandum of Understanding** (here in after called "**MoU**") witnesses the following.

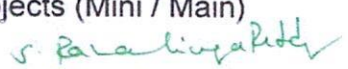
1. **Term and termination:** This MoU is valid for an initial term of **4 years** from the Effective Date. It can be extended by further periods, as agreed to by the Parties from time to time. Either Party may terminate this MoU by giving the other minimum 30 days' notice. The MoU will be deemed terminated at the end of the notice period or after completing all ongoing activities so that the beneficiaries (learners and teachers) are not negatively impacted, whichever is later.
2. **Non-binding nature of this MoU:** The MoU is not binding on either Party and each is working with the other out of sheer good-will and for the benefit of the learners.
3. **Single Point of Contact (SPOC) for program co-ordination:** Both the Parties shall appoint a suitable person who will serve as a single of contact on all matters related to program rollout. Individual learners and teachers may be in touch with corresponding trainers, mentors, advisors and peers during program rollout but all matters related to the execution of this MoU shall reside with the SPOC.
4. **Society for Inclusive Education (SIE):** This is a student led initiative managed and supported by **Takeoff Edu Group**, that seeks to provide ubiquitous high quality learning opportunities to underserved communities through government and private schools/colleges around India. The Institute will set up a chapter of Society for Inclusive Education on its campus. This chapter will make **Takeoff Edu Group** programs available to local underserved institutions and/or student communities through community work, classroom sessions, fund raisers to purchase equipment and free learning platforms. Office bearers will be chosen by the Institute in the first year. They may be either nominated or elected second year. The SIE chapter will have members from within the local student community who are willing to contribute some time towards betterment of society. All members of SIE chapter at the Institution will be issued with appropriate certification that will help them meet their CAS/Community Work/SUPW requirements.
5. **Financial Arrangement:** This Memorandum of Understanding (MoU) will **not give rise to any financial obligation by one Party to other**. Each Party will bear its own cost and expenses in relation to this Memorandum of Understanding. If any costs are involved, same will be mutually agreed to proceed further. Both parties acknowledge the need to collaborate and consult on Technologies and innovation such as:-

a) Tech Talk on Industrial Technologies

b) Technical Workshops

c) Student Projects (Mini / Main)

d) Student internships


Director
Aditya College of Engineering
Madanapalle-517 325

6. **Program Calendar:** The SPOCs from both Parties will work with their respective internal stakeholders to develop a calendar for the program(s) rollout at the start of every quarter. This calendar will then be synchronized and published for use by everyone.

7. **Responsibilities of Takeoff Edu Group**

- a. **Orientation sessions:** Takeoff Edu Group will conduct orientation sessions for learners and educators, at a mutually agreed schedule, to onboard them onto the program(s).
- b. **Program materials:** Takeoff Edu Group will share all program materials with the institution and/or learners as required. All sharing will be online and/or through electronic media.
- c. **Online instructor led sessions:** These sessions may take the form of webinars or mentoring workshops or technology bootcamps or innovation camps or career readiness workshops that will seek to assist learners in their career goals. These programs will be organized regular as per a regular calendar, published online and will be conducted by Takeoff Edu Group team members or program sponsors or external stakeholders as appropriate.
- d. **Interaction with Industry experts:** Takeoff Edu Group will bring industry experts to the Institute to drive engagements with students through seminars/webinars or project mentorship.
- e. **Online platform availability:** Online platforms for each of the programs of interest to the Institution will be made available to it. Links for these platforms will be made available to the Institution in a timely manner
- f. **Assessments:** Takeoff Edu Group will conduct assessments, as required, for its programs prior to certification by Takeoff Edu Group and/or its industry partners and/or participating government agencies.
- g. **Updates:** Takeoff Edu Group will keep Institution management updated with the progress of the program(s)

8. **Responsibilities of Institution:**

- a. **Learner identification:** Institute will identify learners, volunteers and instructors who may participate in one or more programs offered by Takeoff Edu Group.
- b. **Support with orientation sessions:** Institute will support Takeoff Edu Group conduct orientation sessions for all stakeholders.
- c. **Publication of program calendars and goals:** Institute will publish, on a quarterly basis, a program calendar for all its participants.
- d. **Support with computers labs and classrooms:** Institute will make its labs available to learners. It will make classrooms and/or audio-visual equipment available for face to face sessions, whenever required.
- e. **Support with attendance:** Institute will ensure that program participants enthusiastically participate in chosen programs, with minimum attendance as agreed between the Parties.
- f. **Support with assessments:** Institute will ensure that assessments carried onsite are proctored and professionally managed.

- g. **No fees:** Institute will not charge any extra fees from learners for participation in **Takeoff Edu Group** programs.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the Effective Date.

For Institution

S. Ramalinga Reddy
Dr. S. RAMALINGA REDDY
Name: Director
Designation: Aditya College of Engineering
Institutional Seal: Madanapalle-517 325.



For TAKEOFF EDU Group

TAKEOFF EDU GROUP
[A. VINAY]
Name: PROPRIETOR
Designation:
Organization Seal: